


Paste here your recent PASSPORT SIZE colored picture with nametag in plain white background

	Professional Regulation Commission	
	APPLICATION FOR RENEWAL OF ACCREDITED REAL ESTATE SALESPERSON (RES)	
LAST NAME, NAME, MIDDLE NAME		
PERMANENT ADDRESS		
CITIZENSHIP	GENDER	CIVIL STATUS
DATE OF BIRTH	PLACE OF BIRTH	CELL PHONE NO.
NAME OF BROKER	LICENSE NO. AND VALIDITY	SIGNATURE OF BROKER

DECLARATION AND ATTESTATION

I am aware of and I give my consent to the collection of the data required by this application form and the taking of my photograph, and if applicable, the taking of my fingerprints.

I further attest that all particulars and supporting documents provided by me are correct and complete. I am aware that any false statement or fraudulent document will lead to the rejection of my application or to the cancellation of my Accredited ID already issued, and may also render me liable under applicable administrative and criminal laws.

SIGNATURE OF RES

O.R. No. _____
Amount Paid: _____
Date Paid: _____



NAME: _____ PROFESSION _____
DATE OF FILING: _____

Application Processor/Date

PROCEDURES FOR THE RENEWAL OF RES

1. Submit the duly accomplished RES renewal application form attaching all the required documentary requirements at the Application Section, Licensure and Registration Division of the Regional Office. (Note: Improperly filled-up application form and incomplete attachments should not be accepted);
2. Pay immediately the renewal fees, **if there is no change of the supervising licensed REB**. (Otherwise, compliance of the clearances as stated in the documentary requirements below should be attached);
3. Get the Official Receipt and claim stub and;
4. Claim the renewed Accreditation Card at Licensure and Registration Division of the Regional Office;

DOCUMENTARY REQUIREMENTS FOR RENEWAL OF RES

1. Duly accomplished Renewal Application Form for the RES;
2. Original copy of the Certificate of Completion of the required Continuing Professional Development (CPD) units stating the topics and credit units taken per topic;
3. Declaration and Undertaking issued by the licensed REB stating that he/she will assume direct supervision, accountability and responsibility for the RES-Applciant in compliance of Sections 31 and 32 and an undertaking signed by the RES-Applciant and the supervising licensed REB that in the event of dispute or conflict among themselves, they should comply the exhaustion of administrative remedies of the Accredited Integrated Professional Organization or their professional organization;
4. One (1) pc 1 ½ x 1 ½ picture (white background with complete nametag) for the Application form;
5. Photocopy of the PRC I.D. of the Supervising REB with three (3) signatures (Note: REB PRC ID should be valid for at least six (6) months upon the RES renewal application);