

INTEROFFICE MEMORANDUM

Reference #: PD-20-04-001

FOR : Sales Management / CAM / Sales Admin / DICD / Finance / Customer Care / D&E / IDD / Landscape / Accounting / DPMC / Construction / PCG

CC : BPU / Purchasing / Legal and Permits / Marketing / QMD / PD File

FROM : Project Development

DATE : April 7, 2020

SUBJECT : Various Projects
Adjustment of Announced RFO

With Metro Manila under enhanced community quarantine, construction works for Mulberry Place and Sheridan Towers are suspended. As project anticipates work delay in its completion, please be informed that the following buildings would not be pushing through with the declared RFO date.

Project	Building	RFO Date	New RFO Date
Mulberry Place (MLP)	Bengaline	May 2020	RFO will be announced upon lifting of ECQ
Sheridan Towers (SRT)	North Tower	May 2020	

Furthermore, departments involved are expected to provide Project Development a week after ECQ has been lifted, all necessary information for the announcement of NEW RFO internally, as well as to our clients. Customer Care should also inform all affected clients thru email regarding postponement of RFO on these projects.

For your information and guidance.

Thank you!

Endorsed by:

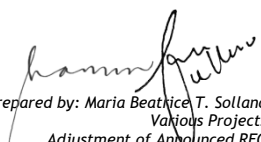
Approved by:



ABB



DOY



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